

**RESOLUTION OF THE  
RIDGEWOOD HILLS RECREATION ASSOCIATION  
ADOPTING POLICY AND PROCEDURE FOR  
ALTERNATIVE DISPUTE RESOLUTION (ADR)**

- SUBJECT:** Adoption of a policy and procedure regarding alternative dispute resolution.
- PURPOSE:** To adopt a standard policy and procedure to be followed for alternative dispute resolution.
- AUTHORITY:** The Declaration, Articles and Bylaws of the Association and Colorado law.
- EFFECTIVE DATE:** Jan 1, 2007
- RESOLUTION:** The Board of Directors, on behalf of the Association, hereby adopts the following policy and procedure:
1. General. It is the general policy of the Association to encourage the use of Alternative Dispute Resolution to resolve disputes involving the Association and an Owner. Alternative Dispute Resolution ("ADR") is defined as a procedure for settling a dispute by means other than litigation, such as mediation, non-binding arbitration, or binding arbitration.
  2. Policy. ADR, in the form of mediation, may be pursued by an Owner before any lawsuit is filed by an Owner against the Association. ADR, in the form of mediation, may be pursued by the Association before any lawsuit is filed, except in the case of covenant/rule violations, collection matters and foreclosure matters, subject to the following:
    - (a) ADR shall not be required if time constraints prevent accomplishing ADR.
    - (b) ADR will not be pursued by the Association if an Owner refuses to participate in the process.
    - (c) Any ADR must be conducted in compliance with the Uniform Arbitration Act and/or the Dispute Resolution Act, as applicable.

- (d) Any ADR pursued must be done so using a trained mediator, arbitrator, or facilitator having some familiarity with the governance of community associations.
  - (e) If ADR is to be pursued, the Owner shall execute an agreement with the Association prior to the commencement of the ADR process which tolls any applicable statute of limitations while the parties are attempting to resolve the dispute through ADR.
3. Selection of Mediator/Arbitrator. If the parties to the ADR cannot agree, within 30 days of the request for ADR, on the facilitator, mediator, arbitrator, or other qualified person to conduct the ADR, then, within 10 days,
- (a) Each party shall choose a qualified person as defined in this Policy, and those so selected shall then appoint a third qualified person to be determined in their sole discretion.
  - (b) In the event a party fails to select a qualified person as specified in subsection (a) above, the person selected by the other party shall be deemed acceptable to both parties and shall act as the facilitator, arbitrator, or mediator.
4. Costs. The costs of ADR shall be paid by the party requesting the ADR. In the event an Owner fails to pay the Owner's share of the cost of the ADR, such amount shall be considered an Assessment against such Owner's Unit, and may be collected by the Association as an Assessment pursuant to the Declaration and Colorado Law.
5. Definitions. Unless otherwise defined in this Resolution, initially capitalized or terms defined in the Declaration shall have shall have the same meaning herein.
6. Supplement to Law. The provisions of this Resolution shall be in addition to and in supplement of the terms

and provisions of the Declaration and the law of the State of Colorado governing the Community.

7. Deviations. The Board may deviate from the procedures set forth in this Resolution if in its sole discretion such deviation is reasonable under the circumstances.
8. Amendment. This policy may be amended from time to time by the Board of Directors.

**PRESIDENT'S**

**CERTIFICATION:**

The undersigned, being the President of the Ridgewood Hills Recreation Association, a Colorado nonprofit corporation, certifies that the foregoing Resolution was approved and adopted by the Board of Directors of the Association, at a duly called and held meeting of the Board of Directors of the Association on April 24, 2007 and in witness thereof, the undersigned has subscribed his/her name.

**RIDGEWOOD HILLS RECREATION  
ASSOCIATION**

a Colorado non-profit corporation,

By:

Mike A. Farrell  
President